



Information Security Policy Statement

Document Information

Classification:	Unclassified - Public
Title:	Information Security Policy Statement
Version:	1.00
Status:	Final
Date:	05/09/2022

History

Version	Date	Author	Changes	Checked by	Approved by
0.1	04/05/2022	Dr. Theodoros Ntouskas	Draft		
1.00	05/09/2022	Dr. Theodoros Ntouskas	Final Version		

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1 Information Security Policy Statement

1.1 Objective

Information is a critical asset to ELTRAK operations and its ability to achieve strategic business objectives. As a result, protection of confidentiality, integrity, and availability of information is imperative to the business. The objective of this policy is to provide the main principles required to protect information assets from a wide range of threats and effectively lower the business risks.

Information Security Policy provides the management direction and support for information security in accordance with business requirements and relevant laws and regulations.

1.2 Scope

This policy applies to all ELTRAK systems, people and processes, including board members, directors, employees, contractors and other third parties who have access to ELTRAK information systems.

1.3 Policy

ELTRAK has adopted the *Information Security Policy* and is committed to the effective implementation and provision of resources for the improvement of the Information Security Management System (ISMS).

- The Information Security Policy aims to ensure:
 - Continuous protection of information against unauthorized access.
 - Continuously ensuring the confidentiality of ELTRAK's information, clients and partners.
 - Continuously maintaining the integrity of ELTRAK's information, clients and partners.
 - Continuous assurance of the availability of information and business transactions.
 - Monitoring and compliance with the legislative and regulatory requirements concerning ELTRAK.
 - The *Business Continuity Plan* is maintained and tested for its effectiveness.
 - Adequate training of the ELTRAK employees in information security issues.
 - Confirmed or suspected information security breaches are reported to the Information Security Officer and are thoroughly investigated and dealt with in time and effectively.
- Appropriate procedures and individual security policies are in place to support the policy, including technical and organizational measures of protection.
- Compliance with the legislation and requirements of ISO 27001: 2013 is ensured and with the ongoing monitoring of the implementation of the ISMS.
- The Information Security Officer is responsible for maintaining the Information Security Policy and for providing support and advice in its implementation.
- ELTRAK's top management is responsible for implementing the *Information Security Policy* and ensuring compliance of supervised personnel.
- Compliance with the *Information Security Policy* is mandatory for all parties that have been or are cooperating with ELTRAK.

- Any violations of the *Information Security Policy* are subject to disciplinary actions. The decision depends on the nature and impact of the violation.

Management Commitment

<i>Name (Position)</i>	<i>Signature</i>	<i>Date</i>
Natasha Covas-Kneiss CEO Eltrak Group		28/02/24